



Position: Lethality Assessment Protocol (LAP) Program Assistant

Reports to: LAP Program Manager

Classification: Part-time, non-exempt in accordance with Fair Labor Standards Act

Location: Remote

Schedule: 5-6 weekday evening on-call shifts (5pm-9am) per month and 1-2 weekend on-call shifts (9am Sat-9am Mon) per month minimum. Holiday rotation with other LAP program assistants. Hours will vary month to month depending on coverage needs.

Anticipated Start: February/March 2024

Pay: \$4/hr base pay while on-call (\$64/weekday evening or \$192/weekend whether you receive calls or not); if work in one day exceeds 3 hrs, pay is \$20/hr for subsequent hours. Training paid at \$20/hr.

Position Summary: The Lethality Assessment Program Assistant supports the LAP crisis line as part of the new [Lethality Assessment Protocol](#) (LAP) in Orange County, NC. The LAP Program Assistant is responsible for answering calls from law enforcement and other first responders who are on-scene with a victim of domestic violence. Callers will briefly review the lethality screen responses and will then pass the phone to the victim if they wish to speak to an advocate. LAP calls are required to be brief (<10 minute or less) and are focused on immediate victim support and safety planning.

Essential Responsibilities

- Answer incoming LAP calls using appropriate brief active listening, assessment, and safety planning skills.
- Assist with booking hotel rooms/transportation/emergency food support as needed; schedule follow-ups for daytime advocates to connect with victims during next business day when appropriate.
- Collect and submit accurate lethality screen data from law enforcement/first responders and contact information from victims; enter data into the database prior to the next business day.
- Attend initial and ongoing trainings as needed.
- Track active work time accurately and complete time cards in a timely manner.
- Maintain standards of confidentiality.

Qualifications

- Flexible schedule including availability to be on-call during some holidays and weekends.
- Completion of Compass Center advocate training or comparable domestic violence advocate training.
- Prior experience with crisis support and intervention with survivors of domestic violence.
- Demonstration of cultural humility and commitment to working with diverse groups.

We actively encourage diverse candidates to apply, especially those who are Black and/or Indigenous People of Color, Women and gender minorities, people with lived experience of domestic violence and/or housing instability and people with disabilities and/or neurodivergence. Compass Center provides equal employment opportunities to all employees and applicants for employment without regard to race, ethnicity, color, religion, age, gender identity or expression, sexual orientation, disability, appearance, class, body size, partnership status, parenting and/or pregnancy status, genetic information, national origin, or veteran status.

To apply, submit a brief interest email and resume to employment@compassctr.org, subject line "LAP Assistant"